CRDI

Ajuntament de Girona

18th IMAGE AND RESEARCH CONFERENCE

Girona. 20 - 23 November 2024

Guidelines for Participation in the Conference Papers

REGISTRATION

In order to present a paper, the author or authors of the paper must have registered for the Conference.

If this requirement is not met by 4th October 2024, which is the deadline established for registration for the Conference, the Conference Organisation will not allow the presentation or publication of the paper.

CONTENT

Papers submission is open to everybody. The subject of papers must be related to the Conference contents and accepted by organizers. The paper shall include a methodological or theoretical thought based on a research or a specific experience.

PUBLIC PRESENTATION

The selected communications will be presented in person and included in the thematic block that the Scientific Committee has decided. Presentation time will be 10 minutes each. The organisation reserves the right to slightly modify the presentation time if the circumstances require it.

ACCEPTANCE

The proposal should be presented with a template that can be downloaded from the Conference website. A committee of experts will evaluate the received proposals and will notify individually each admission or rejection.

DEADLINES

31th JULY 2024	SUBMISSION OF THE ABSTRACT (MAX. 200 WORDS)
9th SEPTEMBER 2024	SUBMISSION OF THE FINAL TEXT

Texts submitted after this date will not be included in the publication.

CONFERENCE SECRETARIAT

For any questions or clarifications: crdi@ajgirona.cat

Presentation Guidelines

File characteristics:
- Text: Word, OpenOffice or LibreOffice.
- Images and tables: JPEG, or also PDF.

Total length: 5.000-6.000 words, bibliography included.
First page: title, authorship (name and institution), abstract (maximum 200 words) and keywords.

Text format
- A4 (3 cm on all margins).
- Simple line spacing, without separating space between lines.
- Complete justification.
- ARIAL 11 points, title 14 points, 1st level subtitle 12 points.
- Notes at the end of the text, numbered 1, 2, 3...
- Paragraphs without indentation, with a space after each paragraph.
- Numbered section headings (2, 2.1, 2.1.1...), with a maximum structure of three levels.

Images (max. 4), tables and figures
- In PDF or JPEG files sent separately, with a resolution of 3,500 pixels on the long side, numbered and indicating location in the text.
- At the bottom of each of them, with Arabic numerals, the order, brief descriptive title and, if applicable, reference or origin in parentheses will be indicated.

Citation:
- Short quotes (up to 40 words). Within the text, between double quotes ("...") and never in italics, and at the end of the quote the location data will be included: surname, year and page in parentheses.
- Long textual quotes (more than 40 words): in independent paragraph, indented on the left, without quotation marks, without italics and without indentation on the first line. After the full stop, the author, year and page number are quoted in parentheses.
- For internal distinctions within a citation, single quotes ('...') will be used.

Bibliographic references
- In the final section of "Bibliography", with a forced page break.
- Only references cited in the text will be included, except in works of a bibliographic nature.
- For its preparation, APA style, 7th edition (https://normas-apa.org/rereferences/) will be used.
    - Sorted alphabetically by authorship or, if none, by title.
    - When an author has more than one work, the name will be repeated for each entry and they will be ordered chronologically.
    - The collective works of an author will come after the individual ones.
    - When applicable, include the complete DOI following the format recommended by APA, regardless of whether it is the print or online version. (http://www.crossref)
    - For documents available on the Internet, the URL will be indicated (except if the DOI has been included) and the date of consultation in parentheses [...].
    - In the case of works in the process of publication, "in press" will be indicated at the end of the reference.

Appendices
- They will appear at the end of the text, introduced by the word "Appendix", with a forced page break.

Publication

- **Paper edition**: text of the presentations and abstract of the communications.
- **Digital edition**: text of the presentations, full text and abstract of the communications.
- **Web**: all full texts published individually.